

**SPRUCE LAKE OUTDOOR SCHOOL
DAY PROGRAM RESERVATION FORM**



Fill in the information below and return form with the required **\$50 deposit** to confirm your program date. Deposit represents agreement to our terms: The balance of your program cost is due **before your departure** from Spruce Lake. *A minimum of ten (10) participants needed for a program (either by grade or total group). Also, if you cancel your program **twelve (12) weeks or less** before your scheduled date, you will be **responsible for 80% of the total program cost**, based on the number of participants reported on your Reservation Form or the Group Update Form, whichever is most current. Keep a copy for your records.

SCHOOL/GROUP: _____ Today's Date: _____ / _____ / _____
Teacher/Contact Person: _____ **Position:** _____
School Address: _____
City: _____ **State:** _____ **Zip:** _____
School Phone: (____) _____ **School Web Site:** _____
School Email: _____
Date of Program: ____/____/____ **Arrival Time:** _____ **Departure Time:** _____

PARTICIPANTS	
Grade	Total
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total number of students _____	
Number of teachers _____	
Number of other adults _____	
Total number of adults _____	
Total Number of Participants _____	

Itemize
by grade
when
applicable.

**IMPORTANT:
PLEASE PLAN
FOR MINIMUM
OF 2 ADULTS
PER 8-12
STUDENTS!**

SELECT your meal preferences and number of activity periods.

MEAL (S): (circle one)
 No Meals (Registration Fee required)
 Lunch only
 Lunch AND Dinner
 Dinner only

ACTIVITY PERIODS: (circle one)
 2 activity periods 3 activity periods 4 activity periods 5 activity periods

RETURN TO:
 Director, **SPRUCE LAKE OUTDOOR SCHOOL**
 5389 Route 447, Canadensis, PA 18325
PHONE: 800-822-7505 x 136 **FAX:** 570-595-0328
EMAIL: OUTDOORSCHOOL2020@SPRUCELAKE.ORG