

Spruce Lake Ministries ~ Spruce Lake & Pinebrook

AGAPE Intern

Type: Internship / Hourly / Non-exempt

Department: 025 AGAPE Program SL

The Agape Intern is a member of the AGAPE team is responsible to complete tasks in a variety of departments to provide support to Spruce Lake Ministries. Agape Interns will gain a glimpse into all camp areas while also participating in spiritual and leadership development. Agape program membership is for one year beginning and ending Labor Day weekends.

Prerequisites:

- Growing personal relationship with Jesus Christ and spiritual maturity to lead self and others.
- Must affirm, live and model Spruce Lake Ministries mission, vision, statement of faith and core values.
- Conducts him/herself in a manner that is above reproach.

Accountability: Accountable to Retreat Center Program Director and assigned department leaders

Qualifications

- Completion of high school education.
- Strong interpersonal, communication and organizational skills.
- Maturity and flexibility to work in variety of roles.

Physical Requirements: Good physical health to meet demands of camp environment.

Essential Responsibilities

- Primary Role
 - Agape members will be assigned a primary role for each season at Spruce Lake
 - Roles may include Programming/Youth Ministry, Outdoor Education, Front Desk/Office, Food Service, Video, Maintenance
- Other Roles
 - Agape members will be expected to perform other roles in addition to their primary role for each season.
 - Roles may include Custodial, Housekeeping, Food Service, Accounting, Office, Maintenance
- Hosting
 - Take host phone and respond to guest calls.
 - Close up at night
 - Respond to needs from front desk on walkie-talkie.
- Discipleship/Leadership Development
 - Attend all scheduled devotions/trainings.
 - Complete assignments during non-work hours
 - Attend all scheduled retreats and trips for development.
 - Complete self-evaluations and be evaluated by the program director as scheduled.
 - Complete Bible Readings (reading through the Bible in a year)
 - Attend meetings with “mentors” monthly.