SPRUCE LAKE OUTDOOR SCHOOL **DAY PROGRAM RESERVATION FORM**



Fill in the information below and return form with the required \$50 deposit to confirm your program date. Deposit represents agreement to our terms: The balance of your program cost is due **before your departure** from Spruce Lake. *A minimum of ten (10) participants needed for a program (either by grade or total group). Also, if you cancel your program **twelve (12) weeks or less** before your scheduled date, you will be **responsible for 80% of the total program cost**, based on the number of participants reported on your Reservation Form or the Group Update Form, whichever is most current. Keep a copy for your records. _____Today's Date:_____ / ____ SCHOOL/GROUP: Teacher/Contact Person: ______Position: _____ School Address: State: _____ Zip: _____ City: _____ School Phone: () School Web Site: School Email: Date of Program: ____/___/ Arrival Time: _____ Departure Time: _____ **PARTICIPANTS** Grade Total Itemize by grade when applicable. Total number of students IMPORTANT: Number of teachers PLEASE PLAN FOR MINIMUM Number of other adults _____ OF 2 ADULTS PER 8-12 Total number of adults_____ STUDENTS! Total Number of Participants **SELECT** your meal preferences and number of activity periods. MEAL (S): (circle one) No Meals (Registration Fee required) Lunch only Lunch AND Dinner Dinner only ACTIVITY PERIODS: (circle one) 3 activity periods 2 activity periods 4 activity periods 5 activity periods

> **RETURN TO:** Director, SPRUCE LAKE OUTDOOR SCHOOL 5389 Route 447, Canadensis, PA 18325 PHONE: 800-822-7505 x 136 FAX: 570-595-0328 EMAIL: OUTDOORSCHOOL2024@SPRUCELAKE.ORG